

Agent/Agency appointment instructions

West Coast Life

Agent/Agency Kit:

Please complete this kit if you or your agency are to receive commissions and 1099's. If you are assigning your commission to your agency or another entity each writing agent must complete a “*Solicitor appointment*” kit.

Solicitor Kit:

A “*Solicitor appointment*” should be used only for agents who are assigning their commissions to an agency or other entity. The soliciting agent will not receive a 1099 or commissions under this agreement. All commissions and 1099's will be directed to the agency or other entity to whom commissions are assigned. The assignee (agency or entity receiving commissions) must also be appointment using the “*Brokers Kit*”

Please send all completed material along with the appropriated State licenses and proof of E&O coverage to...

**Sierra Vista Marketing
634 Saint Marks St. Suite B
Redding, Ca 96003**

(Do not mail appointments direct to West Coast Life, this will only cause delays and your appointment will be returned).

Note: Appointments paperwork and applications maybe submitted simultaneously in the following States. Your appointment paperwork must be dated one day prior to the date on the application.

AZ, CA, NV, OR, ID.